How to assign access levels in a segmented system from multiple segments

Last Modified on 06/06/2025 2:48 pm EDT

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Procedure Steps

In order for users from one segment to assign access levels from another segment, an option in the Segments folder must be enabled.

In System Administration:

1) From the **Administration** menu, select **Segments**.

2) On the Segment Options form, select the **Allow access levels to be configured as assignable by users in other segments** check box.

3) Once this option is enabled, log out of System Administration and then log in again.

4) From the **Access Control** menu, select **Access Levels**. The Access Level Additional Segments form will be added, allowing you to select an access level and give other segments access to it.

For example:

A user in Segment 1 creates a front door access level. On the Access Level Additional Segments form, the user can then give access to Segment 2 users to assign this access level. When Segment 2 users log in, they can assign this access level, but cannot modify or delete it.

Note: Segment 1 must be configured for access in order for Segment 2 users to give access to areas in Segment 1.

Applies To

OnGuard (All Versions)

Additional Information

None